



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA  
Chief Executive Officer

January 30, 2013

To: Supervisor Mark Ridley-Thomas, Chairman  
Supervisor Gloria Molina  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

A handwritten signature in black ink, appearing to read "WTF", is written over the printed name of William T. Fujioka.

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## **STATUS REPORT ON WORKERS' COMPENSATION CLAIMS ADMINISTRATION SYSTEM CONVERSION AND REQUEST FOR PROPOSALS**

On February 28, 2012, the Board approved the recommendation to execute a sole source contract with P&C Claims, Incorporated (P&C) for application hosting and maintenance services to support the workers' compensation claims administration system and a conversion to a system with a relational database. At that time, the Board instructed the Chief Executive Office (CEO) to immediately initiate the Request for Proposals (RFP) process for a workers' compensation claims administration system and to report back in July 2012, and every six months thereafter, on the status of the RFP development and the conversion of the current workers' compensation system to a relational database system. This memorandum provides the second status report on the system conversion and RFP development.

### **Conversion of GenIris to ClaimsVision**

The CEO and P&C are engaged in a system conversion that will replace the current workers' compensation claims administration system (GenIris) with ClaimsVision. Initial discussion began in April 2012, and led to the development of a Project Charter. CEO and P&C have identified personnel to oversee the conversion of data from GenIris to ClaimsVision, configure necessary business processes and reporting, assure robust interfaces, and perform user-acceptance testing.

During the last six months, County of Los Angeles staff have evaluated the demo version of ClaimsVision and system interface capabilities. CEO and P&C staff developed user-hierarchy levels, established document management requirements, and identified interface needs.

*"To Enrich Lives Through Effective And Caring Service"*

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**Timetable**

<b>Milestone/Phase</b>	<b>Scheduled Completion</b>
Development of Hierarchies	January 2013
Conversion of Static Historical Data	November 2013
Go-Live Simulation	December 2013
QA – Unit Testing	February 2014
QA – User Acceptance Testing	February 2014
Final Implementation	March 2014
Go Live	March 2014
Post Live Support and Project Closure	April 2014

**Request for Proposals for New Workers' Compensation System**

On March 2, 2012, CEO issued a Work Order Request for Assistance with Solicitation for a Workers' Compensation Administration and Management Information System, under the Risk Management and Insurance Consulting Services Master Agreement. Warren, McVeigh & Griffin, Inc. (WMG) was selected to assist in the development of the Statement of Work (SOW), RFP, and selection of contractor.

After soliciting a needs assessment from various system users, WMG developed a draft SOW. The finalized SOW will be used to complete the RFP and proposal evaluation form. The CEO plans to release the RFP in April 2014, after implementation of the ClaimsVision workers' compensation claims administration system, and provide the Board with a selection and recommendation in December 2014.

The CEO will provide another status report to the Board in July 2013.

For additional information, your staff may contact Steve NyBlom at (213) 738-2214.

WTF:MKZ  
SEN:AR:sg